

VACANCY DETAILS (JPL)

EMPLOYER ID: _____

VACANCY ID: _____

Vacancy Title: _____

Vacancy Details:

(Nothing is mandatory here other than what the Employer wishes to advise but examples of things to cover are:)

Licence/s and own vehicle
required: _____

Location of Business (Do not disclose Business name on internet unless
approved by business or if they want résumés sent direct to them). Town
name is sufficient here:

Experience Necessary:

Qualifications Required:

Job Description:

Hours and Days required:

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Rate of pay:

(Only to be entered upon request of business. Not to be found out by WSG staff)

<input type="checkbox"/> Award Wage	<input type="checkbox"/> Individual Workplace Agreement
<input type="checkbox"/> Supported Wage	<input type="checkbox"/> Enterprise or Certified Agreement
<input type="checkbox"/> Other (commission, Piece rate etc.)	<input type="checkbox"/> Hourly Rate \$ _____

Other Comments: (Not to be listed on the internet)

Applicants to be interviewed in person? Yes No

Number of résumés/applications to employer (Ie. Top 5 or all submissions)

Closing Date For Vacancies: _____ / _____ / _____

(Can remain open up to 3 months on internet if no applications received)

Employer Declaration:

I declare that the above information is true and correct

Signed: _____ Date: _____

Date Received and Logged: _____ / _____ / _____ By: _____

Outcome:

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